



**ANTIETAM SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Monday, June 23, 2025 7:00 p.m.**

1. AGENDA/CALL TO ORDER - Ms. Ramsey

- ✓ The Board met in executive session after the Board Meeting on June 16, 2025, regarding Personnel and did not reconvene. The next meeting of the Board will be for a special voting meeting on July 15, 2025, @ 5:30 pm in the District Office Boardroom. The board will meet for their next regularly scheduled workshop meeting on August 18, 2025, in the District Office Boardroom at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA - Ms. Ramsey

4. PUBLIC COMMENT - Ms. Ramsey

Procedures for Public Comment:

The ASD School Board welcomes the public to comment on agenda items and other issues that pertain to the ASD. We would like to remind everyone who would like to offer public comment that each speaker will be given a 3-minute time limit for their comments, and that the public comment time is not intended to be a question and answer session with the school board. If you have a question that you would like addressed, please reach out to Dr. Matlack via email, and he will communicate with ASD Board Members. Thank you for your cooperation and continued partnership with the ASD. If you would like to take this opportunity to speak, please state your name and address for the record.

5. STUDENT REPRESENTATIVE - Student Council

6. SUPERINTENDENT'S REPORT - Dr. Timothy Matlack

VOICE VOTE

7. APPROVAL OF MINUTES - Ms. Ramsey

Monday, May 19, 2025, Workshop Meeting and Special Voting meeting minutes, and Monday, May 27, 2025, Voting Meeting minutes

8. TREASURER'S REPORT – Mrs. Storms

Fund Balance (audited) July 1, 2024	\$ 14,409,559.78
Revenue Year to Date	\$ 41,382,377.60
Expenditures Year to Date	(\$ 27,900,722.62)
Fund Balance (Unaudited) 5/31/2025	\$ 27,891,214.76

- Cash and Investments as of May 31, 2025 - \$18,799,029.23
- Approval of Bills as listed for May 28, 2025, through June 23, 2025.

9. FINANCE COMMITTEE – Mrs. Storms

- ✓ There was a discussion of the addition of new accounts on June 16, 2025.

MOTION # - ROLL CALL

- * Approve the Settlement Agreement and Release for one 4th-grade student 2025-2.
- * Approve the renewal of Imagine Learning platform for the 2025-2026 school year for elementary and secondary virtual learning as presented.
- * Ratify the use of Antietam Valley Recreation and Community Center (AVRCC) Recreation Building for the summer learning program (Climb) effective June 16, 2025, through August 7, 2025, from 8:00 am - 3:00 pm Monday through Thursdays at a cost of \$4,500.00
- * Approve the annual renewal of the Property/General Insurance policy for the 2025-2026 fiscal year, effective July 1, 2025, to July 1, 2026, with Loomis Company as follows: Property Insurance, \$54,884; Equipment Breakdown Insurance \$6,714, General Liability \$8,246, Violent Incident \$1,233, Crime \$665, Automobile \$12,253, School Leaders Liability \$18,230, Workers' Compensation \$55,775, Cyber Liability \$5,287 and Umbrella \$4,573 for a total cost of \$167,860.
- * Authorize the transfer of the Series 2025 GOB proceeds from general fund to the capital projects fund in the amount of \$14,690,413, for the construction of the new Stony Creek Elementary School.
- * Authorize the transfer of \$3,915,675 in grant funds from the Commonwealth for the purpose of the construction of the new Stony Creek Elementary School from the general fund to the capital projects fund.
- * Approve the engagement of Herbein CPA's to perform the annual audit for the 2024-2025 fiscal year at a cost of \$32,000 for the general audit and single audits for up to two (2) federal programs; \$4,000 per federal program for any additional audits above the included two (2) single audits in the annual fee; and \$145 per lease and SIBTA for use of the leasing tracking program for GASB statements 87 and 96 compliance.
- * Approve the 5-year transportation contract with the Berks County Intermediate Unit #14 effective July 1, 2025, through June 30, 2030, at the following daily rates per vehicle type: 25-26: 72 passenger bus \$318.84; 9 passenger van \$288.15; 26-27: 72 passenger bus \$328.40; 9 passenger van \$299.79; 27-28: 72 passenger bus \$338.28; 9 passenger van \$305.69; 28-29: 72 passenger bus \$348.40; 9 passenger van \$314.86; 29-30 72 passenger bus \$358.85; 9 passenger van \$324.31; for the transportation of grades K-3, fieldtrips/extra-curricular activities and BCTC, pending solicitor review.

- Rescind the April Motion for Approval the John Paul II contract for one 11th grade student effective April XX, 2025 and ending June 6, 2025 for a daily rate of 272.33 per day In addition to basic educational services required by the IEP, various ancillary services may be necessary to meet the student's needs. The Center will provide the following services at a cost of \$60.00 per hour to be paid by the School District and billed twice during the school year, in January and June:
 - Speech and language therapy
 - Occupational therapy
 - Behavioral assessment and therapy
- Accept with gratitude the donation from the Woman's Club of Exeter Township in the amount of \$1,250.00 to be allocated to the Antietam Attic fund.
- Approve the John Paul II agreement effective August 25, 2025, through June 5, 2026, for (2) 8th-grade students, and (1) 10th-grade student at \$50,960.00 per student prorated based upon actual time of attendance.
- Approve the CSIU Financial Information Systems Services Agreement in the amount of \$ 9,040 (annual rate \$18,080) for the 2025-2026 fiscal year, covering January 1, 2026, to June 30, 2026, pending solicitor review.
- Approve the conversion and implementation fee of the CSIU Financial Information in the amount of \$6,200.
- Approve the renewal of the EAP program through Family Guidance Center at a cost of \$1680.
- Approve the school psychologist contract for the 25-26 year for Erica Yip at a rate of \$95 per hour and \$1,200 for complete evaluations.
- Approve the Therapy Services Agreement Addendum from (PTS) Pediatric Therapeutic Services effective July 1, 2025, through June 30, 2027, at the rates below:

	2025-2026 School Year	2026-2027 School Year
Physical Therapy	\$86.00	\$87.00

- Approve the agreement between Richard J Caron (SAP) Foundation and Antietam School District, effective July 1, 2025, through June 30, 2026, unless sooner terminated in accordance with the terms set forth in the agreement for Option A/ 4 days a week for \$51,736.00 per year.
- Approve the agreement between the Antietam School District and Betterview Counseling and Trauma Recovery LLC for the development, implementation, and operation of a satellite School-Based Mental Health Outpatient Service, at no cost to the District,

effective July, 1 2025 through June 30, 2026 pending final review and approval by the District Solicitor.

- Approve the All City Management Service Agreement for Crossing Guard Services for the 2025-2026 school year at the cost below, pending review and approval of the District Solicitor.
 - Sites with traditional calendar:

<u>Total Hrs/day</u>	<u>X days/yr</u>	<u>X</u>	<u>Hourly Billing Rate</u>
12.5		180	\$31.00 = \$69,750.00
5 Sites at 2.5 hrs per day			
- Authorize the Business Office staff to perform all necessary budget transfers and required transactions to close the 2024-2025 fiscal year in preparation for the local audit.
- Authorize the administration to solicit, receive, and open bids when necessary for the 2025-2026 school year.
- Authorize the administration and officers to allocate any surplus funds for the 2024-2025 year to assigned fund balance for the purposes of capital projects per auditor's recommendation
- Approve the un-commitment of \$3,000,000 (three million dollars) in committed fund balance for PSERS to be moved from committed fund balance to assigned fund balance for the purposes of capital projects per auditor's recommendation.
- Authorize the administration and officers to pay bills, salaries, and conduct year-end transactions during the month of July
- Approve participating in the Community Eligibility Provision (CEP) Program at the Stony Creek Elementary, Kerry C. Hoffman, and Antietam High School for the 2025-2026 school year.
- Approve the 2025-2026 Food Service budget in the amount of \$ 881,760.
- Approve lunch prices for the 2025-2026 school year as follows:
 - Second Lunch all buildings \$5.00
 - Adult \$5.00
- Approve breakfast prices for the 2025-2026 school year as follows:
 - Second Breakfast all buildings \$3.00
 - Adult \$3.00
- Award the contracts for the following bids through the Berks County Joint Purchases Consortium for the 2025-2026 school year

- Classroom and Office Supplies
 - Art Supplies
 - Copy Paper
- Approve the Adoption of the Antietam School District General Fund Budget for 2025-2026 in the amount of \$29,325,324.
- Approve the following tax resolutions to support the 2025-2026 General Operating Budget: One-half Percent (0.50%) Realty Transfer Tax enacted by the Antietam School District for the fiscal year 2024-2025 be ren-enacted by the Board of Directors for the Antietam School District effective July 1, 2025, for the fiscal year 2025-2026 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$125,000. This resolution is passed in accordance with Act 511, which amended Act 481 of 1947.

A tax shall be levied upon all real estate situated in the Antietam School District at the rate of 51.30 mills on the assessed valuation of all property taxable for school purposes; said taxes shall be for the purpose of providing for the payment of salaries for teaching and supervisory staff, the payment of rentals due any municipal authority, the payment of sinking fund charges, the payment of amortization of a bond issue, and any and all other proper and necessary expenses for the operation of said school district. Said rate of millage shall be equivalent to \$51.30 on each \$1,000 of assess value of taxable property. The amount of anticipated revenue from this tax will be approximately \$12,119,988.

One-half percent (0.50%) Earned Income Tax enacted by the Antietam School District for the fiscal year 2024-2025, be re-enacted by the Board of Directors of the Antietam School District effective July 1, 2025, for the fiscal year 2025-2026 without any substantial change. It is estimated that the amount of revenue from this tax will amount to approximately \$ 1, 050,000. This resolution is passed in accordance with Act 511 which amended Act 481 of 1947.

- Approve the 2025-2026 Homestead and Farmstead Exclusion Resolution as presented.
- Approve the modification of real estate payment deadlines and penalty percentages resolution for the 2025 tax year as presented.
- Exonerate Fulton Bank from collecting real estate taxes from participants in the SMILES program during the 2025-2026 school year.
- Approve the opening of three new checking accounts with Fulton Bank for the purpose of general operations, capital projects and new construction.

10. PROPERTY COMMITTEE – Mr. Okonski

The next Property Committee meeting is scheduled for June 23, 2025, at 6:00 pm in the District office boardroom.

MOTION # - ROLL CALL

- Ratify the purchase of a Bob Cat S 76 T4 Skid Steer Loader and snowblower package from Bobcat of Reading Costars #163301 in the amount of \$79,239.88 funded by the salvage and sale of decommissioned items from the former MS/HS building.

11. BEIT/TCC - Stacy Stair

12. POLICY COMMITTEE - Mrs. Stief

13. BERKS CAREER & TECHNOLOGY CENTER - Mr. Roberts

14. BERKS COUNTY INTERMEDIATE UNIT - Mrs. DiSarro

15. ATHLETIC/ACTIVITIES COMMITTEE - Mr. Modeste

16. CURRICULUM COMMITTEE - Mr. Faro

17. LEGISLATIVE/COMMUNICATIONS COMMITTEE - Mrs. DiSarro

18. NEGOTIATIONS COMMITTEE - Mrs. Miller

19. PERSONNEL COMMITTEE - Ms. Ramsey

MOTION # - ROLL CALL

- * Approve Jaclyn Neubauer, 6th grade teacher, at Kerry C. Hoffman Intermediate School, Professional employee, Master's +45, Step 18 \$91,650 with benefits effective August 18, 2025.
- * Accept the resignation of Kyle Williams, AVA Coordinator and Athletic Director, effective August 8, 2025.
- Accept the resignation from Wendy Goldman, 6th grade teacher, effective June 9, 2025.
- Ratify Jamie Smith's Climb Activity leader hourly rate to \$15.97/hr, retroactive to 9/1/2024
- Request to authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the June Board meeting, with action to be ratified by the School Board at the next official meeting for the 2025-2026 School year.

- Approve the quarterly project management stipend of \$5,000 for Ken Bonkoski to cover the April-June 2025 quarter.
- Ratify the resignation of Brooke Nicoletti as the Equalitietam Club Advisor effective January 17, 2025. Ms. Nicoletti was paid a pro-rated rate of \$664.41 for the 2024-2025 school year.
- Ratify Alexis Viscomi as the Equalitietam Club Advisor effective January 18, 2025, at the prorated rate of \$650.59 for the 2024-2025 school year.
- Amend the May motion for unpaid dates for the following staff members:
 - Kristin Heller - May 30, 2025, to Half Day.
 - Lauren Yelk - May 30, 2025, to Half Day.
- Amend the May motion approving Megan Stevanus as 3rd grade teacher at Stony Creek Elementary School, Temp professional to Master's step 8, \$64,950.00 with Benefits effective August 18, 2025.
- Approve the updated Climb Summer Program Staffing list dated 6.4.2025 as presented upon receipt of clearance paperwork.
- Approve the updated Custodial summer help staff list as presented upon the receipt of clearance paperwork.
- Approve the following staff members' unpaid dates:
 - Denise Rankin
 - 10/20/2025
 - 10/21/2025
 - 10/22/2025
 - 10/23/2025
 - 10/24/2025
 - Phillip Klahold
 - 9/11/2025
 - Mikayla Ridge
 - 9/5/2025
 - 9/8/2025
- Approve the FMLA request for Alexis Viscomi effective August 19, 2025, to November 13, 2025.
- Approve Nicole Anderson as the homebound instructor for student #15186, effective May 14, 2025, up to 5 hours per week at the rate of \$30 per hour per the AEA Collective Bargaining Agreement.

- Approve the Administrative Act 93, Superintendent, Business Manager, Confidential Staff, Support Staff, and AEA Staff salaries/rates for the 2025-2026 school year as presented.
- Approve the revised Support Staff Handbook effective July 1, 2025, as presented.
- Approve the revised Confidential Staff Compensation Plan effective July 1, 2025, as presented.
- Approve a stipend in the amount of \$3,500 for the additional duty of substitute calling and management for each of the following secretaries for the 2025-2026 school year: Juana Campos, Rachel Constein and Lori Kreisher.
- Approve a stipend in the amount of \$5,000 for the additional duties for each of the following: Anne Thomason for Facilities Secretary, Jennifer Reeves for Board Secretary, and Lori Kreisher for Transportation Coordinator.

20. ADJOURN